



Job Account Request

Customer Name:	Today's Date:
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For Internal Use

Type of Job:			Customer Account #		
Minority Participation:			Job Account #		
Is this Project:			Location #		
Federal/State Job:			Branch:		
Job Name: _____					
Address: _____					
City: _____			Zip: _____		
Job Number: _____			Po Number: _____		
Phone: _____			Contact: _____		
Estimated Cost of					
Materials:		Fixtures:	Gear:	Misc.:	
Beginning Date:		Completion Date:		Draw Cut Offs:	
General Contractor's					
Name: _____					
Address: _____					
City: _____		State: _____		Zip: _____	
Phone: _____		Contact: _____			
Owner's Name _____					
Address: _____					
City: _____					
Phone: _____					
Bonding Company: _____					
Address: _____					
City: _____		State: _____		Zip: _____	
Phone: _____		Contact: _____			
New Construction (new sq. footage)	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>	Lump Sum Yes: <input type="checkbox"/>	No: <input type="checkbox"/>	Separated Yes: <input type="checkbox"/> NO: <input type="checkbox"/>
Taxable:	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>			
<u>"Tax will be charged without a valid certificate, please see attached proper exemption certificate"</u>					
Tax# _____					
Comments: (Special Billing, Directs, Type of Material, Etc.) _____					
Salesman#:			Salesman Name:		

Confidential